



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 MAY 2016 - 31 AUGUST 2016

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Margaret Carney
Chief Executive

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact	Page No
Pre-Paid Cards Solution	Peter Moore peter.moore@sefton.gov.uk Tel: 0151 934 3730	4
M58 Junction 1 New Slip Roads - Compulsory Purchase Order	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766	5
Publication of proposed Modifications to the Sefton Local Plan	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556	6
Sefton Housing Strategy 2016 - 2020	Alistair Malpas alistair.malpas@sefton.gov.uk	7
Adoption of Sefton Playing Pitch Strategy	Andrew Hunt andrew.hunt@sefton.gov.uk Tel: 0151 934 3827	8
Southport Town Centre - Townscape Heritage Lottery Application	Frank Egerton frank.egerton@sefton.gov.uk Tel: 0151 934 4619	9
Future of Area Committees	Jill Coule jill.coule@sefton.gov.uk Tel: 0151 934 2031	10
Appointments to Outside Bodies 2016/17	Steve Pearce steve.pearce@sefton.gov.uk Tel: 0151 934 2046	11
Customer Experience of Claiming Council Administered Benefits and Financial Support	Paul Fraser paul.fraser@sefton.gov.uk Tel: 0151 934 2068	12

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Pre-Paid Cards Solution To seek approval for the commencement of a procurement exercise for the implementation of a Pre-Paid Cards solution, following on from the Pre-Paid cards pilot for Direct Payments</p>
Decision Maker	Cabinet
Decision Expected	<p>26 May 2016 Decision due date for Cabinet changed from 07/04/2016 to 26/05/2016. Reason: The decision to commence a procurement exercise for the implementation of a Pre-Paid Cards solution has been deferred until 26 May to allow the findings of the Pre-Paid cards Pilot for Direct Payments to</p>

	fully inform the procurement process and future service specification			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Head of Regulation and Compliance and Chief Finance Officer.			
Method(s) of Consultation	Meetings, emails and Presentations.			
List of Background Documents to be Considered by Decision-maker	Pre-Paid Cards Solution			
Contact Officer(s) details	Peter Moore peter.moore@sefton.gov.uk Tel: 0151 934 3730			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	M58 Junction 1 New Slip Roads - Compulsory Purchase Order To seek approval for the serving of a Compulsory Purchase Order to enable the acquisition of the land required to enable the implementation of the new slip roads at M58 Junction 1			
Decision Maker	Cabinet			
Decision Expected	26 May 2016 Decision due date for Cabinet changed from 07/04/2016 to 26/05/2016. Reason: Negotiations are ongoing to secure land interests associated with the compulsory purchase order			
Key Decision Criteria	Financial	Yes	Community Impact	Yes

Exempt Report	Open
Wards Affected	Molyneux
Scrutiny Committee Area	Regeneration and Skills
Persons/Organisations to be Consulted	Landowners; Highways England
Method(s) of Consultation	Affected Landowners will receive letters explaining the details of the proposals and desire to acquire land through negotiation. Landowners will also receive specific correspondence and invitations to meetings from the Council's Land Agent
List of Background Documents to be Considered by Decision-maker	M58 Junction 1 New Slip Roads - Compulsary Purchase Order
Contact Officer(s) details	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Publication of proposed Modifications to the Sefton Local Plan To seek approval of the Inspector's interim report and agreement to publish the Modifications for comment			
Decision Maker	Cabinet Council			
Decision Expected	26 May 2016 June 2016 Decision due date for Council changed from 14/07/2016 to 06/2016. Reason: To enable the matter to be considered at a Special Meeting of the Council			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			

Scrutiny Committee Area	Regeneration and Skills
Persons/Organisations to be Consulted	Not applicable
Method(s) of Consultation	Not applicable
List of Background Documents to be Considered by Decision-maker	Publication of proposed Modifications to the Sefton Local Plan
Contact Officer(s) details	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sefton Housing Strategy 2016 - 2020 The draft Housing Strategy sets out the Council's vision and aims for housing in the Borough for the next five years. It describes the key priorities affecting the local housing market and what the Council intends to do to help overcome these challenges and create the right conditions to improve housing outcomes for the benefit of local people			
Decision Maker	Cabinet			
Decision Expected	23 Jun 2016			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Housing Strategy Consultees include all members of the public and residents of Sefton with an interest in housing and the provision of housing services. Other key stakeholders will be those external organisations who will be working in partnership with the Council to deliver, own and manage new or existing housing as well as providing housing services. Specific consultees include: Cabinet Member -Communities and Housing, Adult Social Care, Public Health Assets and Property, Planning Policy, Regeneration, Sefton Pensioners Advocacy Centre and Sefton Partnership for Older Citizens and all Registered			

	Providers of Affordable Housing (Housing Associations) operating in Sefton.
Method(s) of Consultation	An 8 week public consultation developed and undertaken in accordance with Sefton's Public Engagement and Consultation Panel.
List of Background Documents to be Considered by Decision-maker	Sefton Housing Strategy 2016 - 2020
Contact Officer(s) details	Alistair Malpas alistair.malpas@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adoption of Sefton Playing Pitch Strategy To approve the Sefton Playing Pitch Strategy for adoption. The Playing Pitch Strategy assesses the demand and supply of playing pitches in an area in order to come up with recommendations of how to improve the stock and quality of playing pitches. This will give the document greater importance in decisions.			
Decision Maker	Cabinet			
Decision Expected	21 Jul 2016			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Parish Council, Councillors, sports clubs and anyone with an interest in sport.			
Method(s) of Consultation	An 8 week consultation process was undertaken between February and April			
List of Background Documents to be Considered by Decision-maker	Adoption of Sefton Playing Pitch Strategy			

Contact Officer(s) details	Andrew Hunt andrew.hunt@sefton.gov.uk Tel: 0151 934 3827
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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Southport Town Centre - Townscape Heritage Lottery Application To consider and approve the submission of a stage 1 application for Townscape Heritage Lottery Funding and the potential for match funding delivery of the scheme.			
Decision Maker	Cabinet			
Decision Expected	21 Jul 2016			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	Dukes			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Ward Councillors; Southport Bid; Southport Civic Society; Residents and Businesses in the immediate vicinity of the proposed scheme and those directly affected by it and those who could participate in the scheme.			
Method(s) of Consultation	Meetings, site meetings and questionnaires.			
List of Background Documents to be Considered by Decision-maker	Southport Town Centre - Townscape Heritage Lottery Application			
Contact Officer(s) details	Frank Egerton frank.egerton@sefton.gov.uk Tel: 0151 934 4619			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Future of Area Committees To report on the outcome of the consultation exercise undertaken regarding the future of Area Committees			
Decision Maker	Cabinet			
Decision Expected	26 May 2016 Decision due date for Cabinet changed from 07/04/2016 to 26/05/2016. Reason: To allow the completion of the consultation exercise and the evaluation of responses			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Area Committees; Public Engagement and Consultation Panel			
Method(s) of Consultation	Meetings			
List of Background Documents to be Considered by Decision-maker	Future of Area Committees			
Contact Officer(s) details	Jill Coule jill.coule@sefton.gov.uk Tel: 0151 934 2031			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Appointments to Outside Bodies 2016/17 To determine the appointments to various Outside Bodies for the Council Year 2016/17			
Decision Maker	Cabinet			
Decision Expected	26 May 2016			
Key Decision Criteria	Financial	No	Community Impact	Yes

Exempt Report	Open
Wards Affected	All Wards
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services
Persons/Organisations to be Consulted	All Directors and Heads of Service
Method(s) of Consultation	All consultees have been consulted by email
List of Background Documents to be Considered by Decision-maker	Appointments to Outside Bodies 2016/17
Contact Officer(s) details	Steve Pearce steve.pearce@sefton.gov.uk Tel: 0151 934 2046

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Customer Experience of Claiming Council Administered Benefits and Financial Support To submit the findings of the review undertaken by the Customer Experience of Claiming Council Administered Benefits and Financial Support Working Group			
Decision Maker	Cabinet			
Decision Expected	23 Jun 2016 Decision due date for Cabinet changed from 07/04/2016 to 23/06/2016. Reason: The Working Group is still undertaking research to help it formulate recommendations for its Final Report			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Customers; arvato (One Stop Shop and Call-Centre Staff); Job Centre Plus; Care Leavers; Registered Social Landlords; Welfare Rights; Citizen's Advice Bureau; Housing Homelessness Emergency Limited Assistance			

	Scheme
Method(s) of Consultation	Interviews; Presentations; Site visits
List of Background Documents to be Considered by Decision-maker	Customer Experience of Claiming Council Administered Benefits and Financial Support
Contact Officer(s) details	Paul Fraser paul.fraser@sefton.gov.uk Tel: 0151 934 2068